

## Notice of Meeting

# Communities Select Committee



**Date & time**  
**Wednesday, 15**  
**January 2014**  
**at 10.00 am**

**Place**  
Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**  
Jisa Prasannan or Huma  
Younis  
Room 122, County Hall  
Tel 020 8213 2694 or 020  
8213 2725

**Chief Executive**  
David McNulty

jisa.prasannan@surreycc.gov.uk  
or huma.younis@surreycc.gov.uk

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [jisa.prasannan@surreycc.gov.uk](mailto:jisa.prasannan@surreycc.gov.uk) or [huma.younis@surreycc.gov.uk](mailto:huma.younis@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Jisa Prasannan or Huma Younis on 020 8213 2694 or 020 8213 2725.**

### **Members**

Mrs Denise Saliagopoulos (Chairman), Mr Chris Norman (Vice-Chairman), Mrs Jan Mason, Mr John Orrick, Mr Saj Hussain, Rachael I. Lake, Mrs Mary Lewis, Mr Christian Mahne, Mr Chris Pitt, Ms Barbara Thomson, Mr Alan Young and Mr Robert Evans

### **Ex Officio Members:**

Mr David Munro, Mrs Sally B Marks

## **TERMS OF REFERENCE**

The Select Committee is responsible for the following areas:

Community Safety	Adult and Community Learning
Crime and Disorder Reduction	Cultural Services
Relations with the Police	Sport
Fire and Rescue Service	Voluntary Sector Relations
Localism	Heritage
Major Cultural and Community Events	Citizenship
Arts	Registration Services
Customer Services	Trading Standards and Environmental Health
Library Services	Legacy and Tourism

## PART 1 IN PUBLIC

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

### 2 MINUTES OF THE PREVIOUS MEETING: 31 OCTOBER, 21 & 28 NOVEMBER 2013

(Pages 1  
- 28)

To agree the minutes as a true record of the meeting.

### 3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### **Notes:**

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### 4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

#### **Notes:**

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*9 January 2014*).
2. The deadline for public questions is seven days before the meeting (*8 January 2014*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### 5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

(Pages  
29 - 30)

A response is included following recommendations made to Cabinet on 17 December 2013.

### 6 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME 2014

(Pages  
31 - 40)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

**7 CHANGES TO FIRE ENGINE DEPLOYMENT IN THE BOROUGH OF SPELTHORNE** (Pages 41 - 122)

**Purpose of the report:** *Scrutiny of Policy Development and Review*

Cabinet is due to make a decision about changes to the emergency response cover in the borough of Spelthorne on 4<sup>th</sup> February 2014. The Communities Select Committee is asked to note and review the proposal which is in support of Surrey Fire and Rescue Authority's (SFRA) Public Safety Plan (PSP).

**8 DRAFT TOURISM STRATEGY** (Pages 123 - 138)

**Purpose of the report:** *Policy Development and Review*

Surrey does not currently have a strategy for Tourism. Consultation is underway on the development of a strategy and this report and presentation to the Committee provides an early opportunity for members to discuss and help shape the document as it progresses towards consideration by Cabinet later in 2014.

**9 GRANT CRITERIA AND FUNDING OPPORTUNITIES GUIDE** (Pages 139 - 168)

**Purpose of the report:** *Policy Development and Review*

To share with the committee the proposed 'Grant Criteria and Funding Opportunities Guide' and seek the views of the committee as part of the consultation process.

**10 DATE OF NEXT MEETING**

The next meeting of the Committee will be held on Thursday 20 March 2014.

**David McNulty**  
**Chief Executive**  
Published: 02 January 2014

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings with the Chairman's consent. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can grant permission and those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

**Note:** *This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting*